

June 28, 1999

Bob Conley  
Wood County Department of Building Inspection  
Bowling Green, Ohio

Dear Mr. Conley:

Having spoke this morning with several persons from your office regarding my renovation of a building — at least a portion of it — in Napoleon, Ohio, this letter is to verify what my intentions are as well as what the building was previously used for.

The building, at 1328 Woodlawn, was formerly used as an upholstery repair shop. Furniture would be brought for on-site repair. Any materials sold to make such repairs were only incidental to the work. Additionally, the business produced custom-made drapes, coordinated painting and drapes, and in short, provided interior decorating services. It is my understanding from the current owner, that the stock of various paints that were previously in the building were not sold as retail as much as they were used by the business to paint in person's homes. The current owner's name is Marilyn Sickmiller, whose mother and father ran the former business. Her number is 599-4711 and I'm sure she would be happy to answer any questions you may have in this area. I am not sure whether the former use qualifies as "mercantile" or service-related within your guidelines.

I intend to use the front half of the building as a law office. The back half of the building will continue to be used by Marilyn for storage; primarily, of items used in the former business, or which were cleared out of the front half. This would include furniture, drape and fabric remnants, tools, and some paints and varnishes. Marilyn intends to remove as much of these stored items as she can, through either yard sales or disposal.

The attached drawing shows the location of the partition wall that I intend to build; basically dividing the front half into two rooms, each approximately 19' x 19', with a restroom in a corner of one of the rooms. The partition wall will have two to four 110v. outlets which will be connected to existing circuit(s). Additionally, I intend to install a suspended ("drop") ceiling — which as I understand will require the metal bracing to be of commercial grade. The ceiling now is particle board type of panels fastened to 2" x 12" joists which span the 20' depth of the front half, and which are on 16" centers. At this time I may or may not run wire through the wall in anticipation of installing 220v. electric baseboard heating at a later date. Whenever I am ready to connect the heaters I will contact Brent Daman, as he has already advised me I will need a service upgrade for this. I will also contact your office when the heater installation is imminent. Currently the building has no furnace or other type of heat. The gas line has been disconnected by the gas company at the meter.

Thank you.

Sincerely,

Vic Holcomb  
592-8234